

***NORTHEAST REGIONAL WATER DISTRICT'S
BILLING POLICY
EFFECTIVE JANUARY 1, 2014***

Each NORTHEAST REGIONAL WATER DISTRICT member receives a billing card in the mail by the 1st of each month. The member is then required to fill in their meter reading and send with payment in an envelope postmarked no later than the 10th of the same month to avoid penalties. (NORTHEAST REGIONAL WATER DISTRICT is not responsible for mail delivery! It is the responsibility of the member to inform the Northeast office before the 10th if their billing card is not received in the mail.)

IF THE MEMBER DOES NOT remit by the 10th, there will be an automatic 10% penalty for late payment. On the first month that the member neglects to send a meter reading with their billing card by the 15th, their reading will be estimated based on the past usage, and a **\$5.00 ESTIMATION FEE** charged against their account. **NO ADJUSTMENTS WILL BE MADE ON ESTIMATED READINGS!**

If an employee of NORTHEAST REGIONAL WATER DISTRICT is sent to read a member's meter, a **SERVICE CHARGE OF \$25** will be charged to the members account.

Whenever a delinquent account is getting close to the amount of \$250.00, or is 90 days past due, the curb stop will be shut off by NORTHEAST REGIONAL WATER DISTRICT personnel.

To have service reinstated, payment must be received in FULL, plus a \$50.00 RECONNECT FEE, which will also be applied to the bill.

Owners of rental property are responsible for any amount of the water bill not paid by their renter. **NORTHEAST REGIONAL WATER DISTRICT has the water service contract with the member NOT the renter!**